



Sandhurst
Catholic Early
Childhood Education
& Care Ltd
Peace & Goodness

Application for Kindergarten Enrolment

2025



Application for Enrolment Guide

This information is collected for pre-enrolment purposes only. Additional information will need to be collected from you by the kindergarten to complete the enrolment process at a later date.

- To be able to apply for a 3-year-old kindergarten place your child must turn three years old on or before April 30 in the year of attendance. Please note your child cannot start kindergarten until they have turned three, this is the minimum age requirement in Victoria.
- To be able to apply for 4-year-old kindergarten your child must turn four years old on or before April 30 in the year of attendance.
- **Please note: all enrolments will be subject to the Department of Education's Priority of Access Guidelines (visit: Education – information for parents | vic.gov.au (www.vic.gov.au) for more information).**
- To be eligible for the first round of placement offers, registrations need to be lodged by **5pm on 10th May 2024**.
- Incomplete forms will not be processed. Please ensure all required documents are provided with your Application for Enrolment, for example: Immunisation certificate and Health Care / Pension card.
- Families have two weeks to respond and return their letter of offer.
- Please inform us at sceceenrolment@ceosand.catholic.edu.au if any of your details have changed so that we can update our records.
- Our preferred method of correspondence is via email. If you have not provided an email address, please understand there could be delays in your offer being sent and received.

For further information, please read the Enrolment Information Booklet located on our website:

www.scecec.org.au

Please return the Application for Enrolment and any other required documentation to:

Email: Scanned documents can be emailed to:
sceceenrolment@ceosand.catholic.edu.au

OR

Mail: **SCECEC Enrolments**
PO Box 477
BENDIGO VIC 3552

Application for Kindergarten Enrolment

Enrolment Details

(A parent or guardian who has authority in relation to the child must complete this form.)

Powers and Responsibilities Authority Explanation: All parents have powers and responsibilities in relation to their children that can only be changed by a court order. The Education & Care Services National Regulations refer to these powers and responsibilities as "a person with authority". It is not affected by the relationship between the parents, such as, whether or not they have lived together or are married. A court order, such as under the Family Law Act 1975, may take away the authority of a parent to do something, or may give it to another person.

Kindergarten Location (please tick one)

- Assisi Kindergarten – 46A Blucher Street, Strathfieldsaye VIC 3551
- St Mel's Kindergarten – 200 Archer Street, Shepparton 3630
- MacKillop Early Learning Centre - Church Street, Nagambie VIC 3608

Kindergarten Program (please tick one)

- 4-Year-Old Kindergarten program
- 3-Year-Old Kindergarten program – please note children enrolled in our 3-year-old program will automatically be enrolled in our 4-year-old program for 2025 following a Priority of Access review.

Information about the child

Child's Surname: _____ Child's First Name: _____

Date of Birth: ____/____/____ Male Female Other

Residential Address: _____

Town / Suburb: _____ Postcode: _____

Postal Address: _____

Town / Suburb: _____ Postcode: _____

Language(s) spoken in the home: _____

Is your child a permanent resident of Australia? Yes No

If No, please indicate date entered Australia: _____ Visa Sub Class No: _____

(Please attach a copy of your visa documents with this Application for Enrolment)

Has your Child been Immunised: Yes No

(Please attach a copy of your child's immunisation with this Application for Enrolment)

Concession Card Holder: Yes No Card Number: _____

(Please attach a copy of your card with this Application for Enrolment)

Is your child of Aboriginal and/or Torres Strait Islander?

Aboriginal Aboriginal & Torres Strait Islander Torres Strait Islander Not Applicable

Is your child connected to Child Services or Child Protection? Yes No

Does your child have any of the following medical conditions?

Does your child have any allergies, sensitivities, or intolerances? Yes No

Please provide details: _____

Has your child been diagnosed at risk of anaphylaxis? Yes No

Please provide details: _____

Has your child been diagnosed at risk of asthma, diabetes, or epilepsy or other condition? Yes No

Please provide details: _____

Does your child have any additional specific needs? Yes No

Example: Autism, ADHD, Development Delays, Physical Impairment (ie: hearing, sight, mobility)

Please provide details: _____

Information about the child's parents

Name Parent 1/Legal Guardian: _____

Relationship to Child: _____

Residential Address: _____

Town / Suburb: _____ Postcode: _____

Email Address: _____ Telephone: _____

Country of Birth: _____

Does the Child live with this parent / guardian? Yes No Sometimes

Name Parent 2/Legal Guardian: _____

Relationship to Child: _____

Residential Address: _____

Town / Suburb: _____ Postcode: _____

Email Address: _____ Telephone: _____

Country of Birth: _____

Does the Child live with this parent / guardian? Yes No Sometimes

Email communication

All correspondence from your chosen Kindergarten will be sent via email.

Please send all email correspondence to:

Email Address: _____

Declaration

The information and statements provided in this Application for Enrolment are true and correct and accurate:

Name of Parent 1 / Legal Guardian: _____

Signature: _____ Date: ____/____/____

Name of Parent 2 / Legal Guardian: _____

Signature: _____ Date: ____/____/____

Please tick that you have supplied the following documents with your registration (if required):

Child's Immunisation Certificate

Child's Health Care Card or Pension Card

Visa Documents